

Meeting Minutes

February 28, 2008

I. Announcements

- a. New officers – Stacey, Andy, Kevin, Josh G., Michelle, Josh C., Ashley, Travis, Brittany
Josh C. – March 6 EGB event

II. New & Continuing Business

a. Goals for semester

Participations is the key – professional development!

b. Speakers, brown bags, Memorial Union roundtables

-Susan Their - ?

-March 7 (Fri.) 4:30 – Rathskellar

Jennifer Keeley idea - Stephanie Rearick – Time banking

We talked about the need to advertise

c. First movie night – vote on movie – March 28

Movie – documentary type – End of Suburbia? Future of Food? – we need to find a room – Music

Hall? – Kevin will try to book room

d. APA Conference; WAPA Conference

\$35 for WAPA Conference – we will set up separate meeting to plan

URPL gets free table at conference – Sara knows all details about this

Have to pre-register – sign up soon – all day conference

Plan for table setting – talk later about this – get New Orleans project on there

-Resumes there or bios

-Resumes on website

Something in Connections for Spring? – Michelle Scott to do this

Binder of reports, papers, etc.

Marcoullier is reviewing RFPs for workshop

Get him inputs for RFPs if have one

Josh C. will get list of RFPs for our input, also our input on what professor

e. Graduation Committee?

No news

f. Grants workshop updates

Andy talked about grants workshop that he went to – librarian ran workshop – Grants Information Collection – Nikki Bushe

g. GIS classes, Adobe workshops – In Design, Photoshop – (LaGro list)

**Kevin will make lists and have people sign up

UW Extension designer – bring in as brown bag for Photoshop, Illustrator

Stacy knows contact that can talk about Microsoft stuff

h. Revision to exit exam – (Brian Ohm will send)

Supplemental course for creating a thesis?

Wait for Brian's email

Sara – doing new option will allow us to show off on resume

i. Internship requirement – list of internships? Internship workshop?

-Examples of work on WSPA website

-Students have lunch with incoming students – Ashley talk to Alice

-Michelle – have part on page with different topics and student contact information that are working on each contact – bios or concentrations on website for incoming students

-Binder of classes outside of department of descriptions – in computer lab

j. Website revamp – professional development calendar, WSPA event calendar

Use website to help draw new students

k. T-shirts, glasses, etc.

Travis mentioned these – says they are for sale

III. Committee Announcements/General Announcements

a. Budget and Communications Committee – fundraiser, grants, press release, need to put

Something big in place to have money come in

WSPA Alumni event – get tent during football season - lead in to big events

Big event for the fall – debate, roundtable, panel, etc.

Travis ideas for fundraising

b. Alumni Communications/WAPA Committee – Alumni and friends dinner event

We talked about the idea to have an alumni event in the fall (October), prior to a big panel event

we are sponsoring – perhaps alumni can help sponsor? – do it in October in conjunction with

planning month – try to rent a room at a downtown hotel or something to have event?

- c. Social Committee**
- d. Professional Development Committee**
- e. Internal Affairs**
 - i. Faculty Meeting Liaison**
 - ii. Curriculum Meeting Liaison**